



Risk assessment

Company name: Scarborough Unitarian Church

Assessment carried out by:

Date of next review: 09.03.22

Date assessment was carried out: 09/12/21

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Spread of Covid-19	Staff, member, players and visitors Vulnerable groups – Elderly, Pregnant workers, those with	Hand Washing Hand washing facilities with soap and water in place. Stringent hand washing taking place. See hand washing guidance. https://www.gov.uk/government/news/public-information-campaign-focuses-on-handwashing Gel sanitisers in any area where washing facilities not readily available.	Staff, members, players and visitors to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.			



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	<p>existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to your business</p>	<p>Cleaning Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods. To be cleaned after each event.</p>	<p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>Posters, leaflets and other materials are available for display</p>			
Crowds	Visitors and staff members	Social distancing inside the building for where people can stand / sit.	Numbers limited according to the event type and space available. Ask those attending to sit as far apart as possible to maximise the distance.			



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		Hirers must outline the changes they're making to make sure social distancing is in place, reduce attendees, no physical contact etc.				
Distancing	Worship leaders and those participating in the service	Ensure those participating are aware of social distancing and maintain good space throughout the service.	Make sure that all people using the stage are aware of this beforehand and to use marker on the floor to make boundaries clear.			
Food and drink	Visitors	Any refreshments are to be served to peoples seats minimising contact and movement within the building	All cups to be collected while wearing gloves, washed in the dishwasher to minimise infection risk			
Printed material	Visitors	Printed material to be kept to a minimum and disposed of by the parishioner at the end of the service in the bin provided.	Hymn books not used between services ensure a break of several days minimising the risk of covid transmission to another person.			



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More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

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