# Westborough Unitarian Church

# Regular Booking Hire Agreement

The Westborough Unitarian Church Committee (the Committee) hereby agrees to hire out the premises and equipment set out below for the period and purposes set out below to the Hirer subject to the Special Conditions set out below and the Standard Conditions (including Fire Risks and Procedures). The Hirer hereby agrees to pay the charges set out below and to abide by the conditions and acknowledges that a copy of the Standard Conditions and Fire Precautions document has been supplied.

**Details of the Hirer**

Name
Address

Contact Number(s)
Email

**Dates required for Hire**

**Period of Hire** am/pm to am/pm

**Purpose of Hire (including alcohol arrangements)**

**Charges**

**Payment for each month is due within 14 days of the month end. Payment is to be made to either the bookings officer or the trasurer.**

**Premises**

**Equipment**

**Special Conditions**

Signed on behalf of the Committee ……

Signed by the Hirer ……

Dated …….